

Bicycle and Pedestrian Advisory Committee (BPAC)
Meeting Minutes
March 23, 2006

1. Call to Order.

Chair Alfano called the Bicycle and Pedestrian Advisory Committee (BPAC) meeting to order at 7:02 p.m. A quorum was achieved.

Members Attending:

Michael Barnes, Cathy Baylock, Robert Cronin, Karyl Matsumoto, Matt Grocott, Mike Harding, Marc Hershman, Ken Ibarra, Tom Koos, Julie Lancelle, Naomi Patridge, Mark Meadows, and Cory Roay.

Staff/Guests Attending:

Geoff Kline, Sandy Wong, Walter Martone, Kent Dewell, Vivian Ma, Sharon Ranals, Peter Gleichenhaus, Mo Sharma, Shirley Chan, Matthew Jordan, Gary Heap, Susanna Chan, Dennis Chuck, Steve Carlson, Julia Bott, Scott Holmes, Maria Aguilar, Randy Breault, Paul Nagengast, Bennett Chun, and Brian Fletcher.

2. Public Comment On Items Not On The Agenda.

None.

3. Minutes of February 23, 2006 meeting.

Motion: Member Hershman moved/Patridge seconded approval of the February 23, 2006 minutes. Motion carried.

4. Regional Bike/Pedestrian Program (RBPP) project presentations: Project listings 8 through 13.

Geoff Kline started off by stating that the Town of Colma has withdrawn its RBPP application due to the anticipation of not being able to deliver the project within the federally required timeline. Geoff said that Colma is to be commended on their thoughtful decision. Geoff then outlined the ground rules for project presentation. Each project sponsor was allowed a maximum of 10 minutes for project presentation followed by questions from the BPAC.

The following projects were presented to the BPAC:

Woodside, Farm Hill Blvd pedestrian path – Kent Dewell, Director of Public Works.
San Mateo, Delaware Street bicycle and pedestrian improvements – Gary Heap, Senior Engineer.
San Bruno, Commodore Drive sidewalk gap closure – Merrill Buck, former City Engineer.
Daly City, North-South bicycle route improvements – Peter Gleichenhaus, Director of Public Works, Mo Sharma, City Engineer.
Brisbane, Bayshore Corridor N-S Bikeway project – Randy Breault, Director of Public Works.

Upon the conclusion of the presentations, the meeting had an intermission to celebrate Geoff Kline's retirement by the end of March. BPAC members expressed their appreciation for Geoff's contribution and offered many well wishes. Walter Martone presented a cake for Geoff's send off.

5. General discussion of RBPP projects and development of funding priority recommendation.

Some BPAC members attended this meeting with the understanding that projects would be voted on at this meeting, while others thought that no voting would take place until the next meeting. Chair Alfano started asking members for their suggestions in how to amalgamate all the evaluation efforts including staff scoring, field review findings, and sponsor presentations, to derive the final ranking of projects. Members agreed that while most or all of the submitted projects are worthy, due to the large gap between funds available and project needs, focus will be on the top 13 as scored by staff. The question is what are the relative rankings of the top 13 projects.

Members agreed to use a combination of: a) acknowledge and abide by the criteria set by the Metropolitan Transportation Commission (MTC); b) take into consideration of sponsors' effort in coming up with local match, meeting DBE requirement and project readiness, etc.; c) other useful information obtained during field review and sponsor presentations; d) consider giving higher priority to projects that are lower cost with immediate utility; in order to determine the relative rankings of projects scored 1 through 13.

Motion: Member Hershman moved/Baylock seconded that BPAC members to come to the next meeting with his or her own informal ranking of the top 13 projects, in the order of 1 to 13. At the next meeting, members will discuss the merits of these projects and then cast their final ranking. The composite ranking will then become the final priority of funding recommendation.

6. BPAC staffing change.

Geoff Kline stated that since this will be his last BPAC meeting, Sandy Wong and Walter Martone will provide staff support to this committee.

7. Member Communications.

None.

8. Adjournment

The next BPAC meeting will be held on April 27, 2006, to be started at either 6:30 or 7:00 P.M. The meeting was adjourned at 9:40 p.m.